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**MINUTES OF DEPUTY DIRECTOR (SUPPORT)**

**STAFF MEETING**

**25 September 1957**

Deputy Director (Support)  
Assistant Deputy Director (Support)  
General Counsel  
Comptroller  
Director of Communications  
Director of Logistics  
Director of Personnel  
Director of Security  
Director of Training  
Chief, Audit Staff  
Chief, Commercial Staff  
Chief, Management Staff  
Chief, Medical Staff  
Special Support Assistant to the DD/S  
Special Planning Assistant to the DD/S  
Assistant for Administration, DD/I  
Legislative Counsel

*Suby copy circulated - will be filed -  
Meetings*

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By:	<i>all</i>

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1. [ ] Office of Current Intelligence, gave a briefing on certain aspects of the Soviet political scene, the Middle Eastern situation -- with particular emphasis on Syria, and certain economic and political conditions in Communist China.

2. Mr. Saunders pointed out that there had been excessive delays in obtaining information to support billings from the Department of Defense for supplies and services rendered to this Agency. The cooperation of everyone was requested in correcting the present unsatisfactory situation. The Office of the Comptroller is also developing a procedure which should eventually be published as a Standard Operating Procedure.

3. Colonel White made the following announcements:

a. The second phase of the Asiatic Flu Inoculation Program is underway. The Agency must follow a strict policy of adhering to established quotas. Generally speaking, private physicians have not as yet received the vaccine and vaccines sold to the Agency may be charged against the quota for the District of Columbia. For this and other reasons, our program must be administered most carefully.

b. Mr. Lloyd will return to duty on 30 September, and Colonel White's tentative plans are to be away from about the 13th of October until Thanksgiving on a trip to Europe.

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4. [ ] pointed out the potential problem which the Agency may face in continuing to have the shuttle bus stop on the opposite side of 1717 "E" Street. Mr. Garrison undertook to look into this problem.

5. Mr. Garrison pointed out that he had recently received a letter from the Deputy Chief of Staff for Logistics (Army) requesting that we submit line-item requirements to the Department of Defense and that we absorb certain storage costs which in the past had been nonreimbursable.

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6. Mr. Saunders referred to an FE Division directive governing per diem in the FE field which apparently would not be applicable to Communications and TSS personnel in the field. It was the consensus that such directives should be Agency directives, or at least Clandestine Services publications in order to avoid confusion and variance in policy.

25X1A 7. Colonel White referred to a survey report which he recently received concerning the loss of personal effects in a fire in "Government quarters" assigned to an individual in [redacted]. He raised the questions relative to (a) the employee's obligation to carry insurance and (b) the Government's liability for fire damage in Government housing. It was suggested that we give more publicity to the necessity for employees carrying insurance on their effects by a regulatory publication, an item in the Support Bulletin, and briefings to travelers by the Central Processing Branch. Mr. Stewart was asked to look into this.

8. Dr. Tietjen gave an interesting briefing on the background and proposed plan to implement a program for the medical care of dependents going overseas.

9. The meeting adjourned at 1220 hours.

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